

Rules of Lower North Island Red Deer Foundation Incorporated

1. Name

1.1 The name of the society is Lower North Island Red Deer Foundation Incorporated ("the Foundation").

2.0 Purposes of Foundation

2.1 The purposes of the Foundation are

- (a) to advocate for enhanced recreational hunting opportunities and sustainable management policies and practices which meet both conservation and recreational hunting aspirations; and
- (b) to participate in and assist with conservation research particularly in the lower North Island.

MANAGEMENT OF THE FOUNDATION

3.0 Managing Committee

3.1 The Foundation shall have a managing committee (~~the~~ ~~Committee~~), comprising the following persons:

- a. The President;
- b. The Secretary;
- c. The Treasurer;
- d. A nominated representative of each of the corporate members and;
- e. Such other Members elected at the Annual General Meeting

3.2 There shall be a minimum of three Committee Members, in addition to the Officers.

4.0 Appointment of Committee Members

4.1 The Annual General Meeting shall -:

- a. Determine the size of the Committee ;
- b. Elect the President, Secretary, and Treasurer;
- c. Determine whether a member may hold more than one office.

5.0 Cessation of Committee Membership

5.1 Membership of the Committee terminates:

- a. Upon receipt of written notice of resignation by the Committee.
- b. Removal by majority vote of the Foundation at an Extraordinary General Meeting for that purpose.
- c. Upon expiration of the member's term.

6.0 Nomination of Committee Members

6.1 Nominations for the Committee shall be called for at least 28 days before an Annual General Meeting. Nominations shall be made in writing to the Secretary and the candidate, proposer and seconder must be financial Members at the time of nomination. Nominations shall close at 5pm on the fifth day before the Annual General Meeting. All retiring members of the Committee shall be eligible for re-election.

6.2 If the position of any Officeholder is vacated between Annual General Meetings, the Committee shall appoint a Committee Member to fill that vacancy until the next Annual General Meeting.

6.3 If the position of a Committee Member other than an Officeholder is vacated between Annual General Meetings, the Committee may co-opt a Member to fill that vacancy until the next Annual General Meeting.

6.4 If a Committee Member is absent from three consecutive meetings without leave of absence of the President, the President may declare that person's position to be vacant.

7.0 Role of the Committee

7.1 The role of the Committee is to:

- a. Administer, manage, and control the Foundation between Annual General Meetings;
- b. The Committee may co-opt members, with that term limited to the date of the next AGM.

8.0 Committee Meetings

8.1 Committee meetings may be held via video or telephone conference, or other formats as the Committee may decide;

8.2 A quorum is present when more than half of the Committee Members are present;

8.3 The President shall chair Committee Meetings. If the /President is absent, the Committee shall appoint a Committee Member to chair the meeting;

8.4 Decisions of the Committee shall be by majority vote and the President or person acting as President shall have a deliberative and casting vote;

8.6 Only Committee Members present at a Committee Meeting may vote at that Committee Meeting.

Foundation membership

9.0 Types of Members

9.1 There are three (3) categories of Membership

- Corporate members
- Individual members
- Supporter members

1. Corporate members being hunting clubs primarily from the Lower North Island region. .
2. Individual members . being natural persons or entities engaged in hunting and associated game management.
3. Supporter members . being natural persons sympathetic to the purpose of the foundation -.

10.0 Admission of Members

10.1 Admission to membership is made by way of written application to the Secretary accompanied by the membership subscription fee. The application is placed before the Management Committee which has an unfettered discretion to accept or decline the application.

11.0 Cessation of Membership

11.1 Any Member may resign by giving written notice to the Secretary. Such advice does not absolve the member from any accrued liability to the Foundation

11.2 If a member's subscription remains outstanding for 2 months then that membership is deemed to cease

11.2 A member may be expelled by the Management Committee for conduct or behaviour inimical to the purpose of the Foundation. Before the Management Committee deliberates on whether the member should be expelled it will invite the member to present their case.

Money and other assets of the Foundation

12.0 Use of Money and Other Assets

- a. All monies shall be invested in an account or accounts in the Foundation's name with a recognised trading bank and operated under the signing authority of two office holders being the treasurer and one or both of the president and the secretary. A committee member may also be appointed to be a signatory.

Meeting Rules

13.0 Foundation Meetings

13.1 The Annual General Meeting shall be held once every year no later than five months after the Foundation's balance date. The Committee shall determine when and where the Foundation shall meet within those dates.

13.2 Special General Meetings may be called by the Committee. The Committee must call a Special General Meeting if the Secretary receives a written request signed by at least 30% of the Corporate or Individual Members.

13.3 A quorum is constituted by the presence of 40% of corporate members

13.4 The President shall chair all meetings. In his absence a chair will be elected from the floor who will assume all the powers of the President for that purpose.

13.5 Voting entitlement is restricted to corporate and individual members. A corporate member has 5 votes and an individual member 1 vote. The President shall have a deliberative and casting vote on all matters. On all matters the President shall determine whether a vote shall be by way of voices, hands or secret ballot. If a corporate or individual *member* requests a secret ballot before voting commences the vote must be determined by secret ballot.

13.6 Agendas, Notices of Motion, Nominees and reports

- a. An agenda of business to be conducted at a meeting shall be given to all members at least 7 days prior to the meeting
- b. Prior to the AGM members shall be provided with
 - i. A copy of the President's Report and the audited Annual Financial Statements
 - ii. A list of Nominees for election to the Committee, and information about those Nominees if available.
 - iii. Notice of motions to be considered and the Committee's recommendations on those motions.
 - iv. The business of a meeting will not be invalidated because a Member has not received aforementioned material.

13.7 The business of an Annual General Meeting shall be:

- a. Approval of the minutes of the previous AGM
- b. Receipt of the President's report ;
- c. Receipt of the Treasurer's report;
- d. The election of Committee Members;
- e. Consideration of Motions;
- f. General business.

13.8 Adjourned Meetings: If within half an hour after the time appointed for a meeting a quorum is not present, the meeting, if convened upon requisition of members, shall be dissolved; in any other case it shall stand adjourned to a day, time and place determined by the Chair/President of the Foundation, and if at such adjourned meeting a quorum is not present the meeting shall be dissolved without further adjournments. The Chair/President may with the consent of any Foundation Meeting adjourn the same from time to time and from place to place but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

14.0 Motions at Foundation Meetings

14.1 A notice of motion may only be given by Corporate and Individual Members (Members' Motion+). Such notice must be in writing given to the Secretary at least 14 days before the meeting. The Member may provide information in support of the motion (Members' Information+).

Common seal

15.0 Common seal

15.1 The Secretary shall have custody of the common seal, which shall only be used by the authority of the Committee. Every document to which the common seal is affixed shall be signed by the President and countersigned by the Secretary or a member of the Committee.

Altering the rules

16.0 Altering the Rules

16.1 The rules may be amended, repealed or rescinded by motion passed by a two-thirds majority of those Corporate and Individual Members present and voting at a meeting of members for that purpose.

Bylaws

17.0 Bylaws to govern the Foundation

17.1 The Committee may from time-to-time make, alter or rescind bylaws for the general management of the Foundation, so long as these are not repugnant to these rules or to the provisions of law. All such bylaws shall be binding on members of the Foundation. A copy of the bylaws for the time being, shall be available for inspection by any member on request to the Secretary.

Winding up

18.0 Winding up

18.1 The Foundation may by notice of motion from one or more corporate members and passed by a two thirds majority at an Extraordinary General Meeting held for that purpose be wound up: Following the passing of such resolution the Foundation's debts, costs and liabilities shall be paid;

- a. Surplus Money and Other Assets of the Foundation may be disposed of:
 - i. By resolution; or
 - ii. According to the provisions in the Incorporated Societies Act 1908; but
- b. No distribution may be made to any Member;
- c. The surplus Money and Other Assets shall be distributed to: [see S.27 of the Act]
 - i. To organisations aligned to similar purposes and objects as the Foundation

Definitions

19.0 Definitions and Miscellaneous matters

19.1 In these Rules:

- a. ~~%~~Majority vote+means a majority of votes cast at a Meeting of members who are present and entitled to vote and who vote at that Meeting upon a resolution put to that Meeting.
- b. ~~%~~Money or Other Assets+means any real or personal property or any interest therein, owned or controlled to any extent by the Foundation.
- c. ~~%~~Foundation Meeting+means any Annual General Meeting, or any Special General Meeting, but not a Committee Meeting.
- d. ~~%~~Use Money or Other Assets+means to use, handle, invest, transfer, give, apply, expend, dispose of, or in any other way deal with, Money or Other Assets.
- e. ~~%~~Written Notice+means communication by post, electronic means (including email, and website posting), or advertisement in periodicals, or a combination of these methods.
- f. It is assumed that
 - i. Where a masculine is used, the feminine is included
 - ii. Where the singular is used, plural forms of the noun are also inferred
 - iii. Headings are a matter of reference and not a part of the rules
- g. Matters not covered in these rules shall be decided upon by the Committee.